ASSIST Transfer Channel

The Official Newsletter of ASSIST

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Find it on the Information Center

The ASSIST Information Center is a web site designed for campus ASSIST managers, but it also contains useful information for other campus personnel involved in helping students transfer. The site includes information about nearly every aspect of ASSIST. It has information about the ASSIST Coordination Site and the ASSIST Board of Directors, a calendar of ASSIST-related activities, contact information for campus ASSIST managers, various publications to inform, train, and inspire, and much more. This, however, is only a short list of what's available on some of the Information Center menus.

Since it's not possible to look at all that is available on the ASSIST Information Center in one article, this article focuses on the Publication menu where there are several practical items you may not know about.

ASSIST Transfer Channel

The ASSIST Transfer Channel is the first item on the Publications menu. All of the ASSIST Transfer Channel newsletters are available here. Those new to ASSIST, and anyone who missed previous issues, can review them on the Information Center. The ASSIST Transfer Channel newsletters include articles for students that can be printed and handed out where appropriate. These articles help students get the most out of using ASSIST and planning to transfer. The Transfer Channel also includes general information about activity on ASSIST, that is, how much it is getting used and when. There is information about new projects and software as well as articles to help readers understand the complexities going on below the surface that are necessary for ASSIST to continue to provide current and accurate information. In addition, the *On Campus* feature allows folks in the articulation community to let others know about new articulation and updates that have been added or will soon be available for their school.

Training Presentations

The Publications menu also includes all of the training presentations created by ASSIST Coordination Site staff. These online videos provide training on several topics related to using ASSIST and maintaining articulation data. The student training videos in ASSIST are also available here and may be useful for introducing ASSIST to new staff on your campus. The ASSIST Coordination Site has developed several programs for entering and maintaining the enormous amount of data required to keep ASSIST up to date. Some of the tutorials are for those on each campus involved in entering and maintaining that data.

The training presentations on the Information Center include:

- Online Orientation
    - This orientation includes a demonstration of ASSIST and explains the kind of information that is available, the roles and responsibilities of campuses and campus ASSIST contacts, and the organization of ASSIST and how to find out more about ASSIST.
- Using ASSIST Demos
    - These short online tutorials walk you through how to display each type of transfer information available in ASSIST.
- Curriculum Update System Review
    - This review is for those involved in updating curriculum for their campus using the Curriculum Update System.
- OSCAR Tutorial
    - OSCAR stands for Online Services for Curriculum and Articulation Review. It is used by those entering new articulation for review and approval. The tutorial goes over all of the screens and functions of OSCAR.
- Intro – New ASSIST Managers
    - Each campus has an ASSIST manager who is responsible for maintaining articulation for their campus in ASSIST. This tutorial introduces new managers to their roles and responsibilities.

Graphics and Printing
ASSIST graphics and logos are available for use on campus web sites and printed materials. Optimum file types are provided on the Information Center so you get the best results for each use.

ASSIST logos and animated logos can be copied directly from the Information Center and placed on campus web sites to bring attention to ASSIST information and links. The images include a hyperlink to ASSIST so that ASSIST opens when the image is clicked.

Color and black and white ASSIST logos in several sizes are also provided for printed materials. These encapsulated postscript files can be placed on desktop published pages and will print clearly from any postscript printer or in documents printed by a professional printing service.

Information about using the images for web pages and printing is in included on the Information Center pages with the images.

Handouts
The "Handouts (PDF)" menu item contains all of the Transfer Channel articles that were written specifically for students. These articles may be printed and made available to students in transfer centers or wherever students are most likely to read them. They are here in this menu in PDF format so they will print in the same format you see on the

screen. All you have to do is print them on your office printer and hand them out to students.

Conference Materials
The ASSIST Coordination Site facilitates conferences for ASSIST users to communicate new developments in ASSIST and to stay in touch with the needs of its users. All of the communications about the conference (agenda, location, cost, etc.), printed materials, and presentations by ASSIST Coordination Site staff are available here for each ASSIST conference. Upcoming ASSIST Conference information is also displayed in this menu.

The ASSIST Information Center is updated regularly. It is a great source of information and useful resources for faculty and staff whose purpose is to help students transfer. The Publications menu by itself is full of practical information to help learn about and support ASSIST on your campus. There are several more menus with a variety of important information that are equally practical. Take a look around and see what's there.