



# ASSIST Managers

Introduction to Tasks and Roles



# ... ASSIST is...

- Statewide
- Intersegmental
  - California Community Colleges
  - California State University
  - University of California





# ASSIST Manager

- Every Campus
- Named by VP
- Primary contact for ACS





# Community College ASSIST Managers





# Know Articulation Basics

- General Information About Transfer
- CIAC
- Mentors



# ASSIST Web Sites

- Web ASSIST
  - <http://www.assist.org>
- Public Access to Articulation and Transfer Course Agreements

## *Welcome to ASSIST*

### **Explore Transfer Information**

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If you have already chosen a major or know what kind of information you want to see, select the transfer information you want to display by choosing an institution below. You can select the institution you are transferring from or to.

Click here to select an institution



# ASSIST Web Sites

- ASSIST Information Center
  - <http://info.assist.org>
- Information for Managers





# Review Course Information

- Course Prefix and Number
- Course Title
- Units
- CSU Transferability
- Cross Listings (Same As)
  
- Web ASSIST
- Maintenance Reports





# Maintenance Reports

- On Information Center
- Password needed





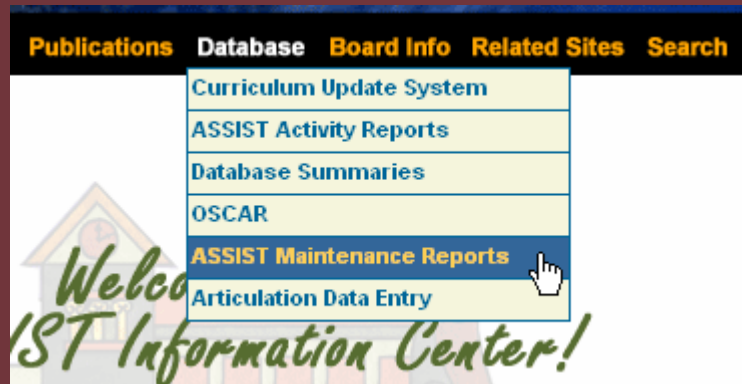
# Review Articulation & TCAs

- Articulation Agreements
- CSU Transferability
- UC Transferability
- UC Transfer Admission Eligibility
- CSU GE-Breadth
- IGETC
- CAN Qualifications
- CSU American Institutions



# Review Articulation & TCAs

- Web ASSIST
- Maintenance Reports
  - On Information Center
  - Password needed





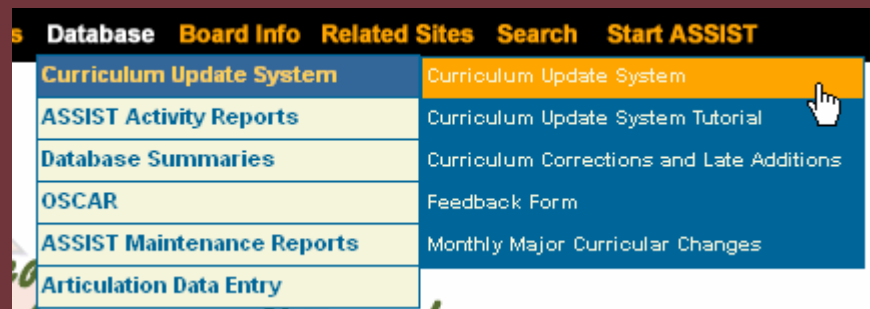
# Maintaining Data

Curriculum Updates & OSCAR



# Curriculum Update System

- Used by all campuses
- Report changes to course information
- Report new courses
- Report terminations
- Complete Tutorial Available Online

A screenshot of a web application's navigation menu. The menu is displayed in a table format with a dark header bar containing links for 'Database', 'Board Info', 'Related Sites', 'Search', and 'Start ASSIST'. Below this, a list of menu items is shown, with 'Curriculum Update System' highlighted in orange and a mouse cursor pointing to it. The highlighted item has a sub-menu open, listing 'Curriculum Update System Tutorial', 'Curriculum Corrections and Late Additions', 'Feedback Form', and 'Monthly Major Curricular Changes'. Other menu items include 'ASSIST Activity Reports', 'Database Summaries', 'OSCAR', 'ASSIST Maintenance Reports', and 'Articulation Data Entry'.

s Database Board Info Related Sites Search Start ASSIST	
<b>Curriculum Update System</b>	Curriculum Update System
ASSIST Activity Reports	Curriculum Update System Tutorial
Database Summaries	Curriculum Corrections and Late Additions
OSCAR	Feedback Form
ASSIST Maintenance Reports	Monthly Major Curricular Changes
Articulation Data Entry	



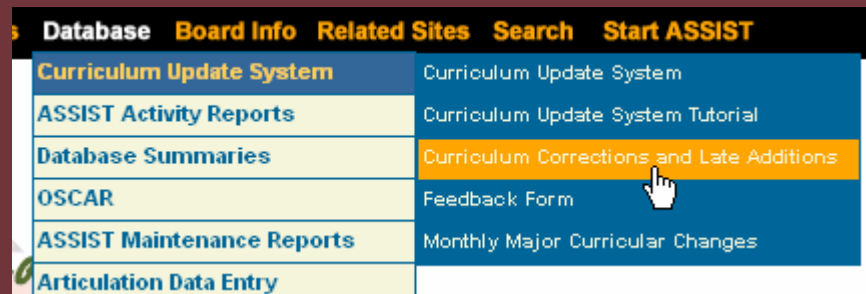
# Curriculum Update System...

- Open four times yearly
  - Summer '05 updates - Feb. 7 - 18, 2005
  - Fall '05 updates - April 4 - May 6, 2005



# Late Changes or Corrections

- Can Be Done Anytime
- Not Directly Entered into Database
- Use Curriculum Corrections & Late Additions Form



A screenshot of a web application menu. The menu is displayed in a table format with a dark blue header and alternating light blue and white rows. The header contains navigation links: Database, Board Info, Related Sites, Search, and Start ASSIST. The main menu items are listed in the table below. The item 'Curriculum Corrections and Late Additions' is highlighted in orange, and a mouse cursor is pointing at it.

Database Board Info Related Sites Search Start ASSIST	
Curriculum Update System	Curriculum Update System
ASSIST Activity Reports	Curriculum Update System Tutorial
Database Summaries	Curriculum Corrections and Late Additions
OSCAR	Feedback Form
ASSIST Maintenance Reports	Monthly Major Curricular Changes
Articulation Data Entry	

# OSCAR

- Submit Course Outlines for Review:
  - UC Transferability
  - IGETC
  - CSU GE-Breadth
  - CSU American Institution



# OSCAR...

- Policies Determined by -
  - CSU Chancellor's Office
  - UC Office of the President
- Complete Tutorial Available Online -



# ...

# Articulation Agreements

- Entered and maintained by Universities Only
- Use Course Data as Described Earlier
- Colleges Notified by Email when Updated



# Communication

- Serve as Single Point of Contact
- Familiar with Articulation and Transfer
- Provide Input





# Communication...

- Email lists
- ASSIST-L
- Meetings
- 2004 ASSIST Conference
  - December 6 & 7, San Jose





# On-Campus Resource

- Answer ASSIST-related questions
- Promote use of ASSIST on campus
- Facilitate links to ASSIST on campus websites

