

This report outlines activities from the “2004-2006 ASSIST Strategic Plan” that have been completed or are currently in progress as of September 2005. The “2004-2006 ASSIST Strategic Plan” and the “2004-2006 ASSIST Strategic Plan Activity Calendar” documents are available under the “Board Info” section of the ASSIST Information Center web site (<http://info.assist.org>). The Activity Calendar can be used to determine near-term activities that the Coordination Site will be addressing between the October 2005 and Spring 2006 Board meetings. Activities categorized as “ongoing” are not referenced in this status report as they are assumed to be recurring activities without a specified end date.

In Progress Activities

Work on the following Strategic Plan activities is currently in progress as of September 2005:

- Goal # 1 – Objective # 2 – Activity # 1/2/3 – Date Completed: **In Progress**
 - Conduct CSU/UC top 20 major prep articulation gap analysis
- Goal # 1 – Objective # 3 – Activity # 6 – Date Completed: **In Progress**
 - OSCAR as an open repository of course outlines for articulation review
- Goal # 2 – Objective # 1 – Activity # 3 – Date Completed: **In Progress**
 - Conduct activities to gain student feedback on ASSIST usability include testing the effectiveness of August 2004 language/design changes for G:3/O:3/A:2
- Goal # 2 – Objective # 2 – Activity # 2&6 – Date Completed: **In Progress**
 - Identify outside organizations that may be able to help re-assess level the ADA compliance with Web ASSIST and identify possibilities for improving usability for persons with disabilities beyond baseline compliance
- Goal # 2 – Objective # 4 – Activity # 2 – Date Completed: **In Progress**
 - Collect information from appropriate organizations on the usability of ASSIST for non-student users
- Goal # 5 – Objective # 1 – Activity # 2 – Date Completed: **In Progress**
 - Develop service-level standards for ASSIST components
- Goal # 5 – Objective # 2 – Activity # 1/2 – Date Completed: **In Progress**
 - Develop a report of hardware and software needs and costs and system vulnerabilities
- Goal # 5 – Objective # 2 – Activity # 3 – Date Completed: **In Progress**
 - Investigate alternative ways of maintaining the currency of ASSIST hardware and software

- **Goal # 5 – Objective # 3 – Activity # 1 – Date Completed: In Progress**
 - Continue technology planning activities to maintain a current ASSIST Technology Plan and ensure that ASSIST remains in synch with segmental technological directions
- **Goal # 5 – Objective # 4 – Activity # 1 – Date Completed: In Progress**
 - Establish ACS staff training and professional development goals

Activities Completed Since the June 2005 Board meeting

Work on the following Strategic Plan activities has been completed as of September 2005:

- **Goal # 1 – Objective # 1 – Activity # 1 – Date Completed: September 1, 2005**
 - Request CSU/UC articulation planning matrices
- **Goal # 1 – Objective # 1 – Activity # 1 – Date Completed: September 2005**
 - Collect CSU/UC articulation planning matrices
- **Goal # 1 – Objective # 1 – Activity # 2 – Date Completed: September 2005**
 - Request info from CCCs on articulation not in ASSIST
- **Goal # 1 – Objective # 2 – Activity # 2 – Date Completed: September 2005**
 - Request info from CSU/UC campuses on top 20 majors for gap analysis
- **Goal # 1 – Objective # 1 – Activity # 1 – Date Completed: June 6, 2005**
 - CSU/UC System Offices report to full Board on follow up activities to issues with CSU/UC articulation planning matrices
- **Goal # 1 – Objective # 1 – Activity # 2 – Date Completed: June 6, 2005**
 - Report to full Board on articulation not in ASSIST
- **Goal # 1 – Objective # 1 – Activity # 3 – Date Completed: June 6, 2005**
 - Report to full Board on articulation not honored by universities
- **Goal # 1 – Objective # 1 – Activity # 4 – Date Completed: June 6, 2005**
 - Report to full Board on compliance with ASSIST Curriculum Update System cycles
- **Goal # 1 – Objective # 1 – Activity # 4 – Dates Completed:**
 - Winter 2005 ASSIST Curriculum Update Cycle **Sept 17, 2004**
 - Spring 2005 ASSIST Curriculum Update Cycle **Oct 22, 2004**
 - Summer 2005 ASSIST Curriculum Update Cycle **Feb 18, 2005**
 - Fall 2005 ASSIST Curriculum Update Cycle **May 6, 2005**

- Winter 2006 ASSIST Curriculum Update Cycle **Sept 23, 2005**
- Goal # 1 – Objective # 1 – Activity # 4 – Date Completed: **June 6, 2005**
 - Report to full Board on needs identified by college and university articulation staff for additional tools in ASSIST to support articulation processes
- Goal # 1 – Objective # 3 – Activity # 3 – Date Completed: **June 6, 2005**
UCOP withdrew proposal
 - Complete work on creating list of CCC courses applicable to the CSU and UC “a-g” requirements
- Goal # 1 – Objective # 3 – Activity # 4 – Date Completed: **July 15, 2004 and
Jan/Mar 2005
July/Aug 2005**
 - Check in with the CCC Academic Senate re: interest in OSCAR as an open repository of course outlines for articulation review
- Goal # 2 – Objective # 4 – Activity # 1 – Date Completed: **June 6, 2005**
 - Review with the Board the proposed objectives and organizations for assessing the usability of ASSIST for non-student users
- Goal # 3 – Objective # 1 – Activity # 3 – Date Completed: **June 6, 2005**
 - Report to full Board on changes recommended and made as a result of surveys of primary college, university and system office web sites to ensure they include appropriate information about, and links to, ASSIST
- Goal # 4 – Objective # 1 – Activity # 4 – Date Completed: **October 18, 2004
February 14 ,2005
September 1, 2005**
 - Publish a semi-annual electronic ASSIST newsletter
- Goal # 4 – Objective # 1 – Activity # 1 – Date Completed: **Multiple occasions**
 - Educate and train users on current capabilities
- Goal # 4 – Objective # 1 – Activity # 3 – Date Completed: **Multiple occasions**
 - Communicate with users about usage, core functions, new ASSIST services/capabilities
- Goal # 4 – Objective # 1 – Activity # 6 – Date Completed: **October 2004
March 2005
April 2005
October 2005**
 - Provide updates on ASSIST to constituents (e.g. CIAC, IMPAC, CAN, TCDA)

- Goal # 4 – Objective # 1 – Activity # 7 – Date Completed: **April 2004**
September 2005
 - Participate in or provide relevant materials to CSU and UC for the annual Counselor Conferences and Ensuring Transfer Success Conferences
- Goal # 4 – Objective # 2 – Activity # 1 – Date Completed: **September 28, 2005**
 - Provide updated ASSIST talking points to the system offices and CPEC
- Goal # 4 – Objective # 3 – Activity # 1 – Date Completed: **August 20, 2004**
Proposed revisions March 2005
Finalized June 2005
 - Board Workgroup develop criteria for prioritizing/authorizing new projects and eliminating existing functionality

Activities Completed Prior to the June 2005 Board meeting

Work on the following Strategic Plan activities has been completed as of September 2004:

- Goal # 1 – Objective # 1 – Activity # 1 – Date Completed: **January 2005**
 - Compare database to CSU/UC articulation planning matrices
- Goal # 1 – Objective # 1 – Activity # 1 – Date Completed: **January 26, 2005**
 - Report to Board Workgroup on status of CSU/UC articulation planning matrices
- Goal # 1 – Objective # 1 – Activity # 1 – Date Completed: **September 2, 2004**
 - Request CSU/UC articulation planning matrices
- Goal # 1 – Objective # 1 – Activity # 1 – Date Completed: **September 17, 2004**
 - Collect CSU/UC articulation planning matrices
- Goal # 1 – Objective # 1 – Activity # 2 – Date Completed: **November, 2004**
 - Request info from CCCs on articulation not in ASSIST
- Goal # 1 – Objective # 1 – Activity # 2 – Date Completed: **December, 2004**
 - Collect info from CCCs on articulation not in ASSIST
- Goal # 1 – Objective # 1 – Activity # 2 – Date Completed: **Jan-Feb 2005**
 - Analyze info from CCCs on articulation not in ASSIST and follow up with universities
- Goal # 1 – Objective # 1 – Activity # 2 – Date Completed: **January 26, 2005**
 - Report to Board Workgroup on articulation not in ASSIST

- Goal # 1 – Objective # 1 – Activity # 3 – Date Completed: **January 26, 2005**
 - Report to Board Workgroup on articulation not honored by universities
- Goal # 1 – Objective # 2 – Activity # 1 – Date Completed: **June 15, 2004**
 - Develop specifications for longitudinal gap analysis
- Goal # 1 – Objective # 2 – Activity # 2 – Date Completed: **September 2, 2004**
 - Request info from CSU/UC campuses on top 20 majors for longitudinal gap analysis
- Goal # 1 – Objective # 2 – Activity # 3 – Date Completed: **January 26, 2005**
 - Report to Board Workgroup on CSU/UC top 20 major gap analysis information
- Goal # 1 – Objective # 3 – Activity # 3 – Date Completed: **June 30, 2004**
 - Complete work on creating UC Transfer Eligibility data, reports, and data extracts
- Goal # 1 – Objective # 3 – Activity # 3 – Dates Completed:
 - Complete work on creating CSU American Ideals data, reports, and data extracts (including enhancement of OSCAR to collect review requests)
 - Data, reports, and data extracts completed: **June 30, 2004**
 - OSCAR enhancement: **completed November 2004**
- Goal # 1 – Objective # 3 – Activity # 4 – Date Completed: **July 15, 2004 and Jan/Mar 2005**
 - Check in with the CCC Academic Senate re: interest in OSCAR as an open repository of course outlines for articulation review
- Goal # 1 – Objective # 3 – Activity # 7 – Date Completed: **December 6, 2004**
 - 2004 ASSIST Conference – meet with college and university articulation staff to identify needs for additional tools within ASSIST to support articulation processes
- Goal # 2 – Objective # 1 – Activity # 1 – Date Completed: **May 2005**
 - Complete the identification of objectives for seeking student feedback and determine the feasibility of various methods to obtain feedback
- Goal # 2 – Objective # 2 – Activity # 1 – Date Completed: **August 2004**
 - ACS Web Design staff update their knowledge of current ADA requirements and the implications for web design
- Goal # 2 – Objective # 2 – Activity # 5 – Date Completed: **December 6, 2004**
 - 2004 ASSIST Conference – educate college and university articulation staff on ADA issues with the presentation of articulation information

- Goal # 2 – Objective # 3 – Activity # 1 – Date Completed: **June 23, 2004**
 - Determine process and costs for expanding the Major Prep Explorer to include information for CSU
- Goal # 2 – Objective # 3 – Activity # 2 – Date Completed: **July 6, 2004**
 - Write and submit proposal to CSUCO re: expanding the Major Prep Explorer to include information for CSU
- Goal # 2 – Objective # 3 – Activity # 2 – Date Completed: **August 24, 2004**
 - Determine CSUCO interest in expanding the Major Prep Explorer to include information for CSU and providing additional funding to support development
- Goal # 2 – Objective # 3 – Activity # 3 – Date Completed: **Sept 2004 - Mar 2005**
 - Development of expanded Major Prep Explorer to include CSU information if CSUCO approves and supports the development
- Goal # 2 – Objective # 3 – Activity # 3 – Date Completed: **March 29, 2005**
 - Complete the development of expanded Major Prep Explorer to include CSU information if CSUCO approves and supports the development
- Goal # 2 – Objective # 4 – Activity # 1 – Date Completed: **May 2005**
 - Identify objectives for assessing the usability of ASSIST for non-student users and identify organizations that can be surveyed to provide useful feedback
- Goal # 3 – Objective # 1 – Activity # 1&2 – Date Completed: **May 2005 (partial)**
 - Survey of primary college, university, and system web sites to ensure they include appropriate information about, and links to, ASSIST
- Goal # 3 – Objective # 2 – Activity # 1 – Date Completed: **February 2005
May 2005**
 - Distribute information to campuses, system offices, and other appropriate agencies suggesting that information on ASSIST should be included in transfer-related PR projects and communications
- Goal # 3 – Objective # 2 – Activity # 2 – Date Completed: **May 2005**
 - Distribute information on ASSIST that can be included in the schedules of classes to all CCCs
- Goal # 3 – Objective # 3 – Activity # 1 – Date Completed: **September 10, 2004**
 - Develop language and design changes to enhance Web ASSIST to better clarify the intent of ASSIST
- Goal # 3 – Objective # 3 – Activity # 1 – Date Completed: **September 27, 2004**
 - Activate language and design changes to enhance Web ASSIST to better clarify the intent of ASSIST

- Goal # 4 – Objective # 1 – Activity # 2 – Date Completed: **December 6, 2004**
 - 2004 ASSIST Conference – maintain and enhance communication with and across institutions

- Goal # 4 – Objective # 1 – Activity # 4 – Date Completed: **October 18, 2004**
February 14, 2005
 - Publish a semi-annual electronic ASSIST newsletter

- Goal # 4 – Objective # 3 – Activity # 2 – Date Completed: **Jan 26, 2005 (partial)**
 - ACS and Board Workgroup discuss feasible projects that meet criteria for new functionality

- Goal # 4 – Objective # 3 – Activity # 3 – Date Completed: **Jan 26, 2005 (partial)**
 - ACS and Board Workgroup identify any existing ASSIST functions that could be eliminated

- Goal # 5 – Objective # 1 – Activity # 1 – Date Completed: **March 2005**
 - Complete the investigation of existing service-level standards for other systems