

**ASSIST Strategic Plan Activities January to May, 1997**  
**Status Report**  
**May, 1997**

**Commitment Goal**

1. ASSIST Board of Directors issue a statement to all UC, CSU and Community College campuses regarding adoption of strategic plan.

Date to have been completed: December 31, 1996

Date completed: February 4, 1997

2. CCC/CSU/UC issue statements to their respective campuses endorsing ASSIST.

Date to have been completed: January 15, 1997

Comment: The UC letter was sent February 14, 1997. The CSU letter was sent March, 1997. To date the CCC letter has not been sent.

3. Define community college "participation criteria" for 1997-98.

Date to have been completed: April, 1997

Date completed: Draft definition sent to Board for approval May 1, 1997

4. ABD send letter to all participating campuses defining participation criteria for 1997-98 and requesting signatures from those campuses who wish to continue participating.

Date to have been completed: April, 1997

Date completed: Draft letters sent to Board for approval May 1, 1997

5. ACS prepare an analysis of budget needs for ASSIST based on activities proposed in the Strategic Plan.

Date to have been completed: February 1, 1997

Date completed: February 1, 1997

## **Repository Goal**

1. Establish an *ad hoc* committee to define the “official statewide repository” and circulate this definition to articulation officers and others, as appropriate for comment.

Date to have been completed: March, 1997

Date completed:       Draft definition, March 1, 1997  
                              Circulation for comment, March, 1997  
                              Sent to Board for approval, May 1, 1997

2. ABD review and adopt the definition of the “official statewide repository”

Date to have been completed: April, 1997

Comment: Draft definition has been sent to the Board and will be discussed at the May 19, 1997 board meeting.

## **Complete Data Goal**

1. Develop specific working procedures for maintaining and updating the ASSIST articulation repository.

Date to have been completed: March, 1997

Comment: The Board workgroup has discussed this issue, but has not yet drafted procedures.

2. Study representative degree audit implementations at UC, CSU and CCC campuses and outline possibilities for integration.

Date to have been completed: June, 1997

Comment: The ACS has been in contact with UC and CSU campuses regarding their needs for integration with degree audits. A teleconference with representatives from UC and CSU campuses was held March 12. The ACS has not yet contacted CCC representatives regarding this issue.

3. Data entry of CSU articulation by ACS staff for ten CSU campuses.

Date to have been completed: No specific date given

Comment: The ACS has received data from the following campuses: San Diego State, Northridge, San Francisco State, Humboldt, Bakersfield and Stanislaus. We have not yet received data from San Marcos, Los Angeles, Long Beach, Sonoma.

Monterey Bay requested that they be provided the ASSIST software in order to enter their own articulation data. The ACS provided the software to the campus in April and will be providing training to the Monterey Bay staff.

### **Technology Goal**

1. Communicate related information regarding new technology to be used in migrating ASSIST to the web.

Date to have been completed: February, 1997

Date completed: February, 1997

2. Follow ASSIST Software Development Framework process in converting existing ASSIST to new environment.

Comment: The first step in the ASSIST Software Development Framework requires the ACS to submit project proposals to the TAC to initiate the process. The ACS submitted two project proposals to the TAC in January, 1997, but to date these proposals have not been officially approved by that group.

### **Transcript Analysis Tool Goal**

1. ACS convene a task force of key campus technical and student services representatives to identify the requirements for a transcript analysis tool.

Date to have been completed: May 1, 1997

Comment: The ASSIST Board of Directors Executive Committee and Technical Advisory Committee were to have met prior to the convening of this task group to provide further guidelines and direction regarding the scope of this task. To date, these groups have not met.

### **Public Relations Goal**

No activities regarding this goal were scheduled for the period of time January - May, 1997.